

Saxby All Saints Parish Council

Parish Clerk – Mrs Louise Ward
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4th April 2018

Dear Councillor,

You are summoned to attend the meeting of Saxby All Saints Parish Council which will be held on **Wednesday 11th April 2018**. Proceedings will commence at 7.00pm, at Saxby All Saints Village Hall.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum (standing order 1(d)) unless the council decides otherwise. Subject to standing order 1(e), a member of the public shall not speak for more than 5 minutes. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign the minutes of the meeting held on the 14th March 2018.
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

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5. Highways/Footpaths/Public Right of Way

- a) To receive updates on the following and resolve any action:
 - Application for new village name signs.
 - Renovation of the telephone kiosk.
- b) To receive notification of other issues and to resolve action required.

6. Police Matters/Neighbourhood Watch/NAT

- a) Presentation by Gavin Jobling, Neighbourhood Watch Co-ordinator.
- b) To discuss and resolve any other action.

7. Planning

- a) To receive any applications made to North Lincolnshire Council and resolve a comment:
 - i. Application No: PA/2018/501
Proposal: Planning permission to erect a two-storey side extension with integral double garage and a two-storey rear extension (including demolition of existing outbuilding and detached garage)

Site Location: 61 Main Street, Saxby All Saints, DN20 0PZ
Applicant: Mr & Mrs K Rowbotham
- b) To receive decisions made by North Lincolnshire Council.
- c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.

8. Accounts

To approve and sign the Mar/Apr 2018 accounts for payment and bank statements (see also Financial Reports).

- a) ERNLLCA – Cllrs’ Financial Responsibilities training, Cllr Simpson - £22.50.
- b) ERNLLCA – Membership services for 2018/2019 - £243.33.
- c) Autela Group Ltd – payroll services 2017/2018 – Q4 - £38.40.
- d) Low Villages’ Forum – annual donation payment - £60.00.
- e) CPRE – Best Kept Village Competition 2018 - £25.00.

9. Internal Audit YE 2017/2018

To discuss and resolve the appointment of an Internal Auditor.

10. Emergency Plan

To discuss and resolve any action.

11. Parish Pathways Scheme

To discuss and resolve any action.

12. Neighbourhood Plan

To discuss and resolve any action.

13. Financial Reserves Policy

To set out how the council will determine and review the level of reserves.

14. Website/I.T.

To discuss and resolve any issues surrounding the website and I.T.

15. Low Villages Newsletter

To discuss and resolve items for submission.

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16. Tourism Information Booklet

To discuss and resolve any action.

17. Correspondence

Correspondence received and resolve action:

- i. Saxby All Saints Facebook Group.
- ii. ERNLLCA – Code of Conduct update.
- iii. NLC - Grant to local councils 2018/19.
- iv. NLC - grant allocation for 2018/19 and associated conditions support – 9th April 2018.
- v. NLC - Forthcoming meetings poster – April 2018.
- vi. Workers Memorial Day 2018, Scunthorpe Baptist Church, 30th April 2018 at 10am.

18. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest:
 - North Lincolnshire in Bloom update.
 - Village litter pick (24th March 2018) update.
 - Consultation event for Local Authority support grant 2018 report.

19. Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

20. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

21. Next Meeting

To confirm the date and time of the Annual Parish Council, Annual Parish and monthly meeting as, subsequent to any change, Wednesday 9th May 2018 at 6.30pm.