

# **Saxby All Saints Parish Council**

**Parish Clerk – Mrs Louise Ward**  
**9 New Road, Worlaby, Brigg, North Lincolnshire, DN20 0PE**  
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3<sup>rd</sup> October 2018

Dear Councillor,

You are summoned to attend the meeting of Saxby All Saints Parish Council which will be held on **Wednesday 10<sup>th</sup> October 2018**. Proceedings will commence at 7.00pm, at Saxby All Saints Village Hall.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum (standing order 3(f)) unless the council decides otherwise. Subject to standing order 3(g), a member of the public shall not speak for more than 5 minutes. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## **AGENDA**

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign the minutes of the meeting held on the 12<sup>th</sup> September 2018.
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

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## 5. Highways/Footpaths/Public Right of Way

- a) To receive updates on the following and resolve any action:
  - Footpath works around the church.
  - New village name sign.
- b) To receive notification of other issues and to resolve action required.

## 6. Police Matters/Neighbourhood Watch/NAT

To discuss and resolve any action.

## 7. Planning

- a) To receive any applications made to North Lincolnshire Council and resolve a comment:
  - i. Application No: PA/2018/1934  
Proposal: Notice of intention to fell a cherry tree within Saxby all Saints conservation area.  
Site Location: 60 Main Street, Saxby All Saints, DN20 0QB  
Applicant: Mr Brian Bearfield
- b) To receive decisions made by North Lincolnshire Council:
  - ii. PA/2018/1601 - Intention to fell a group of conifers within Saxby All Saint's conservation area, Ponderosa, 2 Main Street, Saxby All Saints, DN20 0PZ – **GRANTED**.
- c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.

## 8. Accounts

To approve and sign the Sept/Oct 2018 accounts for payment and bank statements (see also Financial Reports).

- a) ICO – data controller registration 2018/2019 - £40.00.
- b) Vision ICT Ltd – website hosting/support/email 2018/2019 - £258.00.
- c) Cllr K Bates – colour printer cartridge - £32.00.
- d) Brambledown Landscape Services Ltd – church footpath maintenance works - £1056.00 (incl. VAT).

## 9. Neighbourhood Plan

To discuss and resolve any action.

## 10. Low Villages Newsletter

To discuss and resolve items for submission.

## 11. WW1 Armistice Commemoration

To discuss and resolve any action.

## 12. Low Villages Quiz

To resolve a budget for refreshments for hosting the quiz on Friday 7<sup>th</sup> December 2018 at Saxby Village Hall.

## 13. Correspondence

Correspondence received and resolve action:

- i. Sheffield Hallam University – Ancholme Valley letter of support request.
- ii. CPRE Northern Lincolnshire – Chris Packham, Baths Hall Scunthorpe, 1<sup>st</sup> November 2018.
- iii. Low Villages Forum – meeting with the Police and Crime Commissioner, 22<sup>nd</sup> October 2018, Worlaby Village hall, 7pm.

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- iv. NLC - Forthcoming meeting poster for October 2018.
- v. ERNLLCA's September 2018 Newsletter.
- vi. Appleby Parish Neighbourhood Plan - Submission Draft 'Regulation 16' Consultation.
- vii. Town and Parish Liaison meeting agenda - 4<sup>th</sup> October 2018.
- viii. Letter of complaint from resident regarding a new Upvc window installation at Clematis Cottage, Saxby All Saints.

### 14. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

### 15. Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

### 16. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

### 17. Next Meeting

To confirm the date and time of the next monthly meeting as, subsequent to any change, Wednesday 14<sup>th</sup> November 2018 at 7.00pm.

### 18. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- i. To discuss and resolve any action regarding personnel matters.