

# **Saxby All Saints Parish Council**

**Parish Clerk – Mrs Louise Ward**  
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8<sup>th</sup> April 2020

Dear Councillor,

You are summoned to attend the meeting of Saxby All Saints Parish Council which will be held on **Wednesday 15<sup>th</sup> April 2020**. Proceedings will commence at 7pm, via Zoom, a Video Conferencing website. A Zoom account is not required to take part.

<https://zoom.us/j/9667524376> Meeting ID: 966 752 4376

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum (standing order 3(f)) unless the council decides otherwise. Subject to standing order 3(g), a member of the public shall not speak for more than 5 minutes. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## **AGENDA**

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign the minutes of the meeting held on the 11<sup>th</sup> March 2020.
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

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## 5. Highways/Footpaths/Public Right of Way

- a) To receive updates on the following and resolve any action:
  - New village name sign.
  - Saxby Mill Lane, Dannels Hill and North Carr Lane repair works.
  - NLC transference of responsibility for grass cutting to town and parish councils.
- b) To receive notification of other issues and to resolve action required.

## 6. Police Matters/Neighbourhood Watch/NAT

To discuss and resolve any action.

## 7. Planning

- a) To receive any applications made to North Lincolnshire Council and resolve a comment:

Application No: PA/2020/203  
Proposal: Planning permission to erect detached dwelling including associated works  
Site Location: 4 Hillside Cottage, Saxby Hill, Saxby All Saints, DN20 0QL  
Applicant: Mr Terry Horscraft
- b) To receive decisions made by North Lincolnshire Council.
- c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.

## 8. Accounts

To approve and sign the March/April 2020 accounts for payment and bank statements (see also Financial Reports).

- a) Cllr D Fagge – J Parkers open space planting - £155.29.
- b) Autela Payroll Services – Q4 payroll - £49.75.
- c) Vision ICT – biennial fee for gov.uk domain renewal to May 2022 - £66.00.

## 9. Grants/Donations

Organisation: Saxby All Saints Flower Festival – 13<sup>th</sup> to 14<sup>th</sup> June 2020  
Reason: Community event  
Request Amount: Unspecified

## 10. Internal Audit YE 2019/2020

To discuss and resolve the appointment of an Internal Auditor.

## 11. Asset Register & Insurance Provision

To discuss and resolve any action.

## 12. VE Day 75 – 8<sup>th</sup> May 2020

To discuss and resolve any action.

## 13. Correspondence

Correspondence received and resolve action:

- i. Quantum Air Fibre – ultra fast broadband.
- ii. Best Kept Village 2020 update.
- iii. ERNLLCA - Coronavirus and local councils.
- iv. Great British Spring Clean – rescheduled to September 2020.
- v. NLC - Coronavirus update - Parks and playgrounds.

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- vi. Humberside Police and Crime Commissioner - Partner pack for coronavirus scams awareness materials.
- vii. ERNLLCA – office hours and service update.
- viii. Humberside Police and Crime Commissioner – COVID-19.
- ix. Humberside Police and Crime Commissioner - COVID-19 Comms Resources.
- x. NLC - COVID-19 Community Response.
- xi. NLC - Workers’ Memorial Day (28<sup>th</sup> April 2020) event in Scunthorpe cancelled.
- xii. Humberside Police and Crime Commissioner March 2020 newsletter.
- xiii. ERNLLCA briefing note.
- xiv. ERNLLCA – remote meetings.
- xv. NLC - Election Fees for Town & Parish Councils 2019.

### 14. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

### 15. Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

### 16. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

### 17. Next Meeting

To confirm the date and time of the Annual Parish Council, Annual Parish and monthly meeting as, subsequent to any change, Wednesday 20<sup>th</sup> May 2020 at 6.30pm.